



NOTICE TO PROCEED

MR. JOSEPH T. RAMOSO

Authorized Representative

ATR MULTI TRADE CONCEPT INC.

233 Riverside Drive Provident Village,
Marikina City

Dear **Mr. Ramoso:**

The attached Letter Order having been approved, notice is hereby given **ATR MULTI TRADE CONCEPT INC.** that performance on the *SUPPLY AND DELIVERY OF DATA FOLDER FOR THE PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)* under **AMP No. 064-22 (Small Value Procurement)** shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL PRICE
1	Data Folder	2,000	pieces	P 128.48	P 256,960.00

Amount in words: Two Hundred Fifty-Six Thousand Nine Hundred Sixty Pesos

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Signature Redacted

SAMANTHA GRACE E. MOSCOSO

OIC Director IV, Administrative and Finance Group

Date of receipt of this Notice:

3/13/2023

Name of Authorized Representative:

JOSEPH T. RAMOSO

Signature of Authorized Representative:

Signature Redacted



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
RR Road, Cristobal Street, Paco, Manila



LETTER ORDER No. : PO23-00152

ATR MULTI TRADE CONCEPT INC.

223 Riverside Drive Provident Village,
Marikina City

Date : March 01, 2023

Bidding No.: AMP-064-22

Date of Opening : December 28, 2022

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	2,000	pcs	Data Folder, W75mm x H230mm x L380mm (red) * PR22-0529 * for PS office use (GSD) - NOA No. INTBAC-002-23 =====	128.48	256,960.00
- Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.					
Price Validity: 0 Calendar Days				Total Amount:	Php 256,960.00

Place of Delivery :
RR Road Cristobal St. Paco Manila

Delivery Instruction :
Within thirty (30) calendar days from receipt of the Notice to Proceed (NTP)

Certified Correct:

Signature Redacted
ABIGAIL ANN O. ALICDAN-ESPERE
OIC, GSD

3-1-23

Date

FUNDS AVAILABLE Php 256,960.00

Signature Redacted
LADY LOU A. GIMENO

OIC Chief Accountant

APPROVED BY:

Signature Redacted
PHILIP JOSEF T. VERA CRUZ
Director IV

3/6/23

Date

Supplier's copy received
Signature Redacted
Signature Over name in print

3/13/2023
Date Received